

TERMS OF REFERENCE EXCLUDED PUPILS COMMITTEE

**ST PETER'S C. of E. SCHOOL
BIRMINGHAM
B17 OBE**

All terms of reference need to be annually reviewed, updated and approved by the full GB

1. Membership

- a. The membership shall be at least 4 governors, none of whom shall be a staff governor or governor who has an interest that requires them to withdraw.
- b. The Head teacher may exercise the right to attend in an advisory capacity providing the issues do not relate to their conduct. The Head cannot vote.

2. Quorum

- a. The quorum shall be three members.

3. Meetings

- a. The committee shall meet as required
- b. The LA shall be informed and consulted whenever it is necessary to do so.

4. Minutes

- a. Pending the availability of the clerk, an external body, who is not a member of the governing body will be asked to attend and take minutes.
- b. The minutes of this committee may be withheld until the end of an Appeals Procedure in order to avoid prejudicing a vote.

5. Chairing

- a. The committee shall elect a Chair (excluding the Head teacher).

6. Responsibilities:

The authorisation to appoint and sign off all terms of reference and documentation related to staffing and curriculum. Any actions and decision making to be reported and minuted at Full Governing Body

The GB of St. Peter's CE School has delegated the following duties and responsibilities to this panel:

- To consider the circumstances of the exclusion
- To consider the reinstatement of the pupil if there is an appeal
- To operate within any special regulations that currently apply – the LA exclusions guidance

Through the teachings of God we
Love Others Value Everyone