

St Peter's CE Primary School

1. Introduction

St Peter's Church of England primary School strives to provide a warm, safe and caring environment that reflects Christian values. All individual pupils, parents, staff and governors are valued and work together to enable each child to continually improve to the highest possible standard.

We promote high standards of good behaviour across the school through the development of self-discipline and mutual respect for others.

St. Peter's School has decided to adopt this Code of Conduct for Visitors in order to help us further our aim to provide an exemplary education and learning environment for each pupil, based on their needs, in which everyone aims to treat each other with respect, kindness and courtesy.

2. Purpose

This document provides an explanation of the acceptable standard of behaviour expected from visitors to the school premises and those interacting with its pupils and staff in order to make our school a safe and enjoyable place to learn, work and visit.

3. Our Ethos and Values

At St Peters CE School, we aim to create a Christian community whereby we live in harmony before God and provide a warm, safe and caring environment in which to learn and grow.

Our school values are:

Respect – for one another

Honesty – in the eyes of God and with each other

Forgiveness – towards others to enable us to move forward

Love – of God and one another

Our school motto:

"Through the teachings of God we

Love Others Value Everyone"

4. What you can Expect of us, and What we can Expect of You

The school and its staff will:

- Treat visitors to our school site with respect to which they are entitled;
- Ensure that visitors to our school site are supervised, where necessary;
- Check the identity of contractors, workers and other visitors to our school site, as necessary;
- Act in accordance with our Safeguarding Policy (see the school's website); and
- Do all that they reasonably can to ensure that our school site is a safe and welcoming learning and working environment.

All visitors to our school, and interacting with our pupils and staff, are expected to behave calmly, politely and respectfully. This means that visitors must:

- Support and reflect the school's ethos and values through their behaviour
- Treat our school population, environment and property with respect;
- Follow our school rules, protocols and any instructions given by school staff;
- Report anything that puts anyone on our site at risk to a member of our staff;
- Accept that they are responsible for their child's behaviour and safety, whilst the child is in their care, even when they are on our school premises
- Work with staff to resolve any issues of concern.

5. The Type of Behaviour that the School considers Unacceptable

Our school will decide on a case-by-case basis whether a visitor's behaviour is unacceptable, but any behaviour that we believe adversely affects our safe and caring learning environment and/or puts the physical or emotional wellbeing of a pupil, member of staff, parent or other visitor at risk, is not acceptable behaviour on our school site.

This may include, but is not limited to:

- Disruptive behaviour;
- Bullying, harassment or intimidation, including physical, verbal and sexual abuse offline or online
- Aggressive or threatening speech or behaviour e.g. by swearing, threatening or shouting at others, taking an aggressive stance, threatening to strike someone or assaulting another person;
- Sending abusive or threatening messages, emails or other communications to any member of the school community;
- Damaging school property or trespassing on school property without prior permission;
- Behaviour that could be considered racist, sexist, homophobic or similarly offensive in some other way;
- Smoking, vaping or being under the influence of alcohol or drugs whilst on our school site;
- Posting content on social media that is damaging to the school's reputation;

- Bringing animals on to our school site, other than guide dogs;
- Being in possession of weapons of any kind;
- Refusing to following the reasonable instructions of our staff;
- Park safely and legally in the local community and to not use the school drive or turning circle when dropping off or collecting children at any time.

In addition, unacceptable behaviour also includes any communication with a member of our school's community that is malicious, threatening or abusive, including in person, over the telephone or in writing, e.g. by letter, email or any other electronic format, such as social media, regardless of whether it takes place on the school premises.

6. How the School will Respond to Behaviour that is Unacceptable

In most cases, the school will attempt to informally remedy the situation by speaking with the individual concerned, privately. There may be no further action.

Where there is any dispute over what has occurred, or if the alleged incident is complex or serious, the school will conduct a formal investigation in order to establish the facts and determine what action should be taken, if any.

If the school decides that a visitor's behaviour has been unacceptable **a member of staff will listen to the parent's point of view and then** the school or, in some cases the Local Authority on the school's behalf, may decide to:

- Informally, i.e. verbally, warn the visitor about their behaviour;
- Formally, i.e. in writing, warn the visitor about their behaviour;
- **Ban the visitor from the premises for a specified period; or decision made by the HT and the duration**
- Report the behaviour to the Police **if the parent does not comply to a ban**

Visitors will be entitled to make representations to the Governing Board, in line with the school's complaints procedure, if they disagree with the decision reached by the school. **However, the Governing Board are not responsible for the decision made.**

7. Questions and Concerns about this Code

St Peters CE School is fortunate to have a very supportive school community who work together to ensure we are all made to feel welcome and safe. We are grateful for the support that we receive from parents and visitors in maintaining such a caring and safe learning and working environment. It is hoped that our Code of Conduct is there as a gentle reminder to us all about how we should behave towards one another. Any feedback that you may have about the content of this Code is welcomed.

Please direct any feedback or questions about the Code to the school office who will refer your comments on to an appropriate member of staff.